**Minutes of the Meeting of Conington Parish Council**

**16 May 2022 - Holme Village Hall**

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| Present: Cllrs Cooper, Johnson, Braid, Bennett & Buchanan, County Cllr Simon Bywater and the Clerk.Members of the public: 0. |
|  | Chairman’s welcome | Cllr Cooper welcomed Councillors to the meeting. |
|  | To receive apologies and reasons for absence | District Cllr Alban. |
|  | Election of Chairman | Cllr Cooper -Proposed by Cllr Johnson, seconded by Cllr Buchanan, elected unanimously. |
|  | Election of Vice Chairman | Cllr Braid – Proposed by Cllr Bennett, Seconded by Cllr Buchanan, elected unanimously. |
|  | Councillors declarations of acceptance of office | Declarations were signed and 4 Members’ interest forms handed to Clerk. |
|  | Members declaration of Interests | Cllr Braid re Items 10g and 14b. |
|  | Public and press participation session  | No public attended. |
|  | District and County Councillor Reports  | County Councillor Bywater reported to the Council. |
|  | To sign and approve minutes dated 10 March 2022 | The minutes were unanimouslyapproved as a true record of the meeting and were signed by the Chairman. Proposed by Cllr Johnson, seconded by Cllr Bennett. |
|  | Matters Arising | 1. Speeding/Signage at road junction at entrance to Home Farm. Clerk has chased the PFHI application again and will continue to do so, it is in hand. To copy Simon Bywater in on emails.
2. Pending opening of next LHI scheme, an application for gateways at both ends of the village and solar powered SID(s) to be made in due course.
3. Speedwatch group – hopefully a few more people will step forward and then a group can be established.
4. Landowner Ms Belcher is keen to have trees planted and had promised contact with agent – Clerk to chase.
5. Litter pick to be held Saturday 2 July at 10am. Cllr Cooper will organise. Clerk will publicise.
6. Defibrillator –still waiting for Chorus to respond about putting one at the flats, contact has been made but a residents’ association meeting needs to be held.
7. Dog Poo/signage. Cllr Braid did not feel signs would make any difference so this item has not been actioned.
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| 11 | Review of Standing Orders and financial regulations | Circulated ahead of meeting and readopted , Prop by Cllr Cooper, Seconded by Cllr Braid, agreed unanimously |
| 12 | Review of Risk Assessment and Policies | Circulated ahead of meeting and readopted, Prop by Cllr Cooper, Seconded by Cllr Braid, agreed unanimously |
| 13 | Financial Matters | 1. Clerk wages Feb & March 143.60, Exps £46.22. April £145.91.

Auditor I Cooper £501. Insurance – discussed 3 quotes. Prop by Cllr Braid to select *Ansvar* via CAS insurance at a cost of £190.97. Seconded by Cllr Bennett. Clerk authorised to make payment by BACS.
2. Receipts – Precept £2650, VAT refund £119.
3. End of year Accounts –
	* 1. Auditor’s report noted.
		2. Consideration of questions and signature of Annual Governance statement (AGAR p5).
		3. Adoption and signature of Accounting Statements (AGAR p6).
		4. Resolution of Exempt Authority Status was proposed and the certificate of exemption was signed by Chairman.
		5. Dates for public rights of examination agreed as 13 June to 22 July.

All the above proposed by Cllr Cooper and seconded by Cllr Buchanan, all in favour. |
|  14  | Planning | 1. 21/01529/FUL (Change of use) – no news
2. 20/01768/LBC Gates (Appeal). Cllr Braid declared an interest. No news.
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| 15.  | Correspondence & Reports | 1. Transport Plan – circulated
2. Flood information event at Sawtry
3. Brook –Clerk to pass on the contact details of the Middle Level Commissioners who are responsible for the brook.
4. Trees which need trimming. Clerk instructed to pass on details of the Rochester Bridge Trust’s Land manager.
5. Cllr Cooper would like the dog poo bin (Cotton Close) moved to make it easier to empty – agreed. Cllr Cooper to action.
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| 15a | Jubilee Event | 1. Queen’s Jubilee - Cllr Johnson and Cllr Bennett outlined the proposed activities.
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| 12. | Venue for next meeting  |  Monday 22 August at Holme Village Hall, 6pm.  |

Prepared by J Osborn, Clerk to the Council 23 May 2022

SIGNED: ………………………………………………………………………………………………..DATE………………………………….............................